

## **Call For Consultancy Services for a Documentary**

### **1. Background:**

The Women's Rehabilitation Centre (WOREC) is a prominent national non-governmental organization established in 1991 dedicated to preventing violence against women and girls, addressing its root causes, and ensuring the economic, social, and cultural well-being of women and marginalized groups. WOREC aims to promote women's human rights, eradicate structural discrimination, and achieve feminist aspirations through collective action. The organization's vision is a society where feminist goals are achieved, with the principles of decent work, bodily integrity, and identity.

### **2. Objective:**

The primary objective of the documentary is to convey the stories of the struggle of migrant workers through the digital platform for advocacy and mass awareness. The documentary should further aim at unveiling the unheard stories of women workers, showcasing the power of their resistance and their call for dignified work through policy reforms. WOREC aims to bring positive changes in the narrative surrounding Returnee Migrant Women (RMW), fostering a more dignified perception of their work and bodies.

### **3. Scope of work:**

The documentary filmmaker will be responsible for:

- Conducting research and interviews with migrant women and community leaders.
- Capturing footage that portrays the diverse experiences and voices of migrant women, highlighting their leadership roles and contributions to community-building.
- Collaborating with WOREC to ensure the documentary aligns with project objectives and messaging.
- Editing and producing a high-quality documentary film that effectively communicates the stories and themes identified during the research phase.

- Incorporating feedback and revisions as necessary to meet project deadlines and quality standards.

#### **4. Required expertise:**

The ideal consultant should possess the following qualifications:

- Proficiency in Documentary Filmmaking: Demonstrated experience in producing high-quality six to eight-minute documentary films, including conceptualization, filming, and editing.
- Proficiency in using filmmaking equipment, editing software, and all technical tools required for documentary production.
- Strong storytelling abilities to capture the complexities of the issue.
- Experience of working with an I/NGO is preferred
- Capacity to work collaboratively with researchers, activists, and community members to create the documentary.
- Understanding the concept of the right to decent work and issues of Returnee Migrant Women (RMW).
- Ability to work respectfully and sensitively within diverse cultural contexts

#### **5. Duration of work:**

The contract shall commence from 1 May 2024 to 31 July 2024 unless it is terminated earlier per the terms of this contract. The consultant will take full responsibility for conceptualizing, filming, and post-processing the video.

#### **6. Deliverables**

The consultant is expected to deliver the following:

- Raw footage from interviews and filming sessions.
- Written script of the video
- A draft version of the documentary for review and feedback.
- Final edited version of the documentary film, suitable for distribution and public screening.

## **7. Payment schedule:**

Payment to the consultant will be made after the completion of the documentary development process and submission of the finalized video.

Note: A 15% tax will be deducted from each installment after the completion of each service and submission of appropriate invoices.

## **8. Entire Contract**

This contract is the final, exclusive, and complete expression of the consultant agreement related to this service, and it supersedes all tasks, oral or written, and all other representations, statements, negotiations, and undertakings relating to the service unless expressly incorporated herein. No modification of any term, provision, or condition in this contract shall be effective unless it shall be in writing and signed by the consultant.

## **9. Relationship of the Parties**

In performing the services, the consultant shall act as an independent and shall not be deemed to be an employee or agent of WOREC. The consultant shall be solely responsible for and shall be liable for, indemnify, defend, and hold WOREC harmless against all wages, fees, contributions, charges, and taxes required by legislation. All appropriate deductions are made in respect of income tax and other contributions.

WOREC shall not be liable for providing any benefits of any kind except as provision of payment mentioned above in subheading 6 to the consultant.

This contract shall not be deemed to create any kind of partnership, joint venture, agency, or franchise agreement with the Consultant.

## **10. Assignments and Sub-Contracting**

The consultant shall not assign this contract its rights or obligations under this MOU, in whole or in part. Nor enter into any sub-contracting to perform any portion of this MOU, without the written consent of the organization.

The consultant shall not sublet the whole or part of their obligations without the prior written consent of WOREC, which consent, if given, will not relieve the consultant from any liability or obligation under this contract. The consultant shall be responsible for the acts and omissions of any sub-contractor as if they were the acts or omissions of the consultant.

#### **11. Termination**

Without prejudice to the rights of the other consultant under this contract, the consultant shall have the right to terminate this contract for any reason at any time in writing to the other Consultant.

If the consultant exercises its rights to terminate this contract, the consultant shall immediately cease all services and return to WOREC any resources loaned by WOREC. All material prepared in advance shall be given to WOREC and may be invoiced for under the terms of this agreement.

In case the consultant does not follow the code of conduct of PSEA, the contract shall be terminated.

#### **12. Confidentiality**

The consultant agrees not to discuss its performance of services or any confidential information to which the consultant may have access, as a result of this MOU with any third party without obtaining written consent from the organization.

#### **13. Intellectual Property Rights**

All rights to the documentary, including but not limited to copyright, will be owned by WOREC. The filmmaker will be credited appropriately in all promotional materials and screenings.

#### **14. Risks and Challenges**

The hired consultant must take all reasonable measures to mitigate any potential risk to delivering the required outputs for this consultancy.

#### **15. Data Protection**

The Consultant shall not disclose or allow access to any other personal data provided by WOREC or acquired by the consultant during the course of performing the service other than to a person employed by the consultant or an approved sub-contractor with the prior consent of WOREC.

Any disclosure of or access to personal data allowed under the above clause shall be made in confidence and shall extend only so far as that which is specifically necessary for this contract.

If the Consultant fails to comply with any provision of this condition, then WOREC may summarily determine the contract by notice in writing provided always that such determination shall not prejudice or affect any right of action or remedy which shall have accrued or shall accrue thereafter to WOREC.

## **16. Law**

This contract and any dispute or claim arising out of or in connection with it shall be governed by and construed under Nepalese law. The parties irrevocably submit to the exclusive jurisdiction of the courts of Nepal.

## **17. Application requirement:**

- Portfolio of previous work
- Short narrative and financial proposal
- Copy of PAN
- Cover letter

## **18. Application submission**

Interested applicants should send the proposal via email to [procurement@worecnepal.org](mailto:procurement@worecnepal.org)

before 25th April 2024 along with all the required documents listed above.